

Fee Structure

Considering *the World Bank list of economies (June 2017)* OTHM centres have been classified into three separate regions:

- Region 1: High income economies;
- Region 2: Upper middle income economies; and
- Region 3: Lower middle income and Low income economies.

Centres in the United Kingdom falls into Region 1 along with other High income economies – (normal fees apply for all Region 1 Centres).

Prospective centres and learners should visit www.othm.org.uk to find which region their centre falls into and pay the appropriate fees.

Centre related fees

	Region 1	Region 2	Region 3
Initial Centre approval – For 3 years	£1250	£650	£450
Second visit – if the initial application is rejected	£250	£200	£100
Centre renewal – at the end of 3 rd year of the initial approval date	£1250	£650	£450
External Quality Assurance (EQA) / Learner Verification Fee	£300 up to 2 learners; £450 for 3 or more learners		
Centre appeal	£250	£200	£100
Bespoke centre training – per day	£450	£250	£200
Centre annual compliance and monitoring visit	£450	£250	£200

- *Travel and accommodation cost for the visit must be agreed, specially centres outside UK.*
- *Initial centre approval fee is based on a single location. A centre having more than one location/ campus must have prior agreement which may be subject to addition costs.*

Learner registration fees for regulated qualifications

Qualification Types	Region 1	Region 2	Region 3
Level 3 Certificate (30 credits)	£125	£100	£75
Level 3 Diploma (60 credits)	£150	£125	£100
Level 3 Diploma (120 credits)	£250	£200	£150
Level 4 Diploma (120 credits)	£250	£200	£150
Level 5 Diploma (120 credits)	£250	£200	£150
Level 6 Diploma (120 credits)	£300	£250	£200
Level 7 Diploma (120 credits)	£300	£250	£200

Certificate replacement and learner transfer fees

The Certificate replacement and learner transfer fees are same for all regions. For replacement certificate and transcript learner must complete Replacement Form and provide sufficient evidence to support application. Learner wish to transfer to another OTHM approved centre must complete Learner Transfer Form.

Certificate replacement	£100
Learner Transfer Fees	£80

Endorsed Learning Programmes (ELP) fees

Endorsed Learning Programmes fees are same for all regions.

Programme review	Fees
1 – 6 Units	£500
7 – 12 Units	£750
12 – 18 Units	£1250
19 – 24 Units	£1500
Certification fee per learner	
Certificate of Attendance / CPD	£50
Award (1 – 12 credits)	£55
Certificate (13 – 36 credits)	£75
Diploma (37 – 120 credits)	£100
Diploma / Extended Diploma (121 credits and above)	£200

Late registration fee

Centre must register learners with OTHM within 28 days from the class commencement or enrolment whichever is earlier. OTHM may ask to provide a copy of enrolment letter for each learner. Exceeding 28 days period may cause sanctions against centre and/or an additional £50 penalty as a late registration fee per learner.

Notes: All fees are in UK Pounds Sterling (GBP) and payable to 'OTHM Qualifications' via bank transfer. We reserve the right to make alterations to fee structure at our discretion.